Contra Costa College

Professional Development Committee Minutes

*THE COMMUNITY IS WELCOME AND ENCOURAGED TO ATTEND*

**Date: Monday October 25, 2021** **Next Meeting: November 22, 2021**

**Time: 2:30 - 4pm**

**ZOOM:** <https://4cd.zoom.us/j/2735719891>

Meeting ID: 273 571 9891

**Present Members:**

Classified Professionals: Brandy Gibson, Christina Craig-Chardon

LA Division: Stephen Robertson

Student Service:

AACE: Jacki Wright, Lucile Beatty (also Professional Development Coordinator)

NSAS: Vern Cromartie, Michel Arnold

Managers:

Student:

Guest:

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| Topic | Outcome | Follow-Up |
| **Approval of Agenda:** | Approved with edits – 1st Vern, 2nd Steve |  |
| **Approval of Minutes:** | Approved with edits – 1st Vern, 2nd Steve |  |
| **Informational Item** | Chanel is out until February, direct all questions and information to Lucile Beatty |  |
| **Mini-Grant Action Item** | Irena Stefanova – 1st Vern, 2nd Brandy, and all approved.  Evren Gurson – 1st Michel, Brandy, and all approved. |  |
| **Discussion & Action Items:**   * **Caring Campus** * **NEXUS** * **Classified Professionals opportunities** * **Effective Pedagogy & Inclusion Across All Disciplines Conference planning work group.** * **Campus Wide Book Reading – Policing the Lives of Black and Latino Boys.** * **Institutionalizing ant-racism and equity training.** * **Other discussion** | Caring Campus Campaign – Brandy spoke about the funding needs for the Caring Campus for the Spring activities to include $750 to pay for Liaison to coordinate activities and $250 for other costs. Activities include: a flex activity to introduce faculty to Caring Campus, “Caught Caring” recognition events, JobLinks workshops and Website for Caring Campus information. 1st Vern moved to approve $1000., Christina 2nd and all approved.  Discussion on presenters for NEXUS workshops when CCC faculty are not available. The question is if the Professional Development (PD) Coordinator can seek an outside community organization to conduct the workshop. Committee proposed that it would need to vet the community organization/person, it had to be the last resort, and the “outside speaker form” would be needed if the outside person/organization is approved by the PD committee. Vern moved 1st to the above proposal, Steve 2nd and all approved.  The discussion on having the PD committee more involved in supporting Classified Professional opportunities. Brandy shared that capacity currently is low for all Classified Professionals and that the college has lost 25% of Classified Professionals since July. There is a survey that was given to Classified that can be reviewed at the next meeting. Christina added the need for “soft skill,” like anti-racism and conversational Spanish opportunities, not just specific job task training. The idea of a NEXUS for Classified was discussed. This topic will remain a main area for the rest of this year's PD meeting.  Announced the first planning meeting is this Wednesday, Oct. 27th from 3:30 – 4:30 pm and all are invited to come.  A recommendation of a Round Table that also includes students was discussed. Vern volunteered to lead the round table and Brandy agreed to participate on the round table. This will happen in early spring. Vern will report on progress at our next PD meeting.  This is being discussed in the Racial and Social Justice Coalition (RSJC) too. The need is to have training that becomes part of our campus climate and provides opportunities for faculty, staff and managers. Suggestion for motivating faculty mention include creating these classes the provide opportunity for faculty to move across the pay scale or offer OAS.  Request for next month’s agenda is what is needed to “scale-up” professional development at CCC and the need for Classified Professional coverage to expend in the summer and during the school years. |  |
| **Adjourned** | 4 pm |  |